

Submitting your annual autumn rough sleeping data via DELTA

What is DELTA?

<u>DELTA</u> is the online system provided by DLUHC to collect all of the Department's statistical data and grant applications. To find out more about DELTA please click <u>here for a list of Quick Guides.</u>

This year, every local authority must submit their autumn rough sleeping count or estimate data via DELTA. You will be able to submit your rough sleeping data from Monday 2 October. The deadline for data submission is Friday 8 December.

How to register and login to DELTA

If you were responsible for submitting rough sleeping data to the Department last year, you should already have a DELTA account.

Please visit https://delta.communities.gov.uk/login to login to DELTA using the username and password provided to you previously.

You will be required to change your password if you have been inactive for more than 3 months. This can be changed here: https://delta.communities.gov.uk/forgot-password

You may have previously registered on DELTA but not activated your account. Before the rough sleeping collection goes live, please contact the DELTA team via the <u>DLUHC Service Desk</u> to request a new activation code. If you are unable to access the portal, email the team at <u>dluhc.digital-services@levellingup.gov.uk</u> or call 0203 829 0743.

If you have not previously registered on DELTA, you can register here https://delta.communities.gov.uk/register.

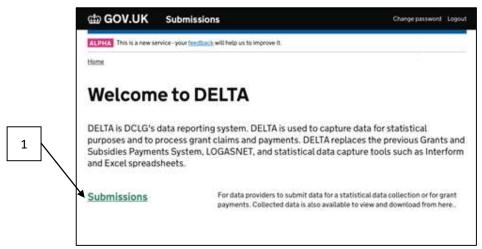
If you have an account but wish to add the rough sleeping collection you can update your details here https://delta.communities.gov.uk/my-account/my-profile. Please select the Annual Rough Sleeping Count (RS) under grants/data collections to request access for this collection. If you work for more than one authority you may not be able to register in this way – please contact the helpdesk. Further details on registration and logging in can be found here https://delta.communities.gov.uk/document-repository/delta-guide-user-setup-and-login.pdf.

All registered users will receive an email alert from the DELTA team the day the form goes live.

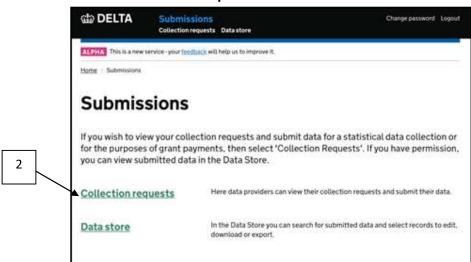
How to submit rough sleeping data via DELTA

Once you have signed into DELTA you will arrive at the welcome page. To navigate to the Rough Sleeping collection request please follow the steps below:

1. Click on 'Submissions' to submit data



2. Click on 'Collection Requests'



3. Navigate to the rough sleeping collection you are providing data for, e.g. rs-2023-oct.

Technical support

The DELTA helpdesk can be contacted via the <u>DLUHC Service Desk</u> regarding any technical issues with the DELTA system. If you are unable to access the portal, email the team at <u>dluhc.digital-services@levellingup.gov.uk</u> or call 0203 829 0743.

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