**Example Count-based Estimate Verification Form   
Homeless Link Verifier use only**

1. This form should be completed and returned by the Homeless Link Verifier to Homeless Link’s Rough Sleeping Snapshot Estimates Project Coordinator on the day after the count: [verifiers@homelesslink.org.uk](mailto:verifiers@homelesslink.org.uk) The Project Coordinator will send it to the Local Authority after review.
2. Once the LA receives the final form from [verifiers@homelesslink.org.uk](mailto:verifiers@homelesslink.org.uk), the local authority count coordinator submits this verified single figure and demographic data to MHCLG using the DELTA online system by Friday 6th December 2024.
3. Verifiers should make detailed notes based on conversations with the Coordinator and counting teams, their observation of the count, and any local knowledge. Note any recommendations / concerns to help inform next year’s process/verification. Extend the form as needed.

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| **Local Authority** |  |
| **Local Authority Lead Coordinator** |  |
| **Homeless Link Verifier** |  |
| **Date of count** | The night of: into the morning of**:** |
| **Time of count  (start - finish)** |  |

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| **Snapshot figure** |  |

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| --- | --- | --- |
| **Demographic breakdown** | **Gender** | |
| Women |  |
| Men |  |
| Not known / prefer not to disclose |  |
|  | |
| **Age** | |
| Under-18 (add further detail below) |  |
| 18-25 |  |
| 26 and over |  |
| Not known / prefer not to disclose |  |
|  | |
| **Nationality** | |
| UK national |  |
| EU national (excluding UK) |  |
| Non-EU national |  |
| Not known / prefer not to disclose |  |
| If applicable, please note the reason(s) why demographic information was not known or disclosed |  | |
| How many individuals rough sleeping identified as transgender? |  | |
| What action has been taken to safeguard any under 18s thought to be sleeping rough? |  | |

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| Did any activity, incidents or circumstances affect the count?  Please describe any issues. |  |
| Were there any issues related to COVID-19? |  |

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| List the agencies involved in the snapshot estimate. |  |
| Who was the independent partner/s? (someone not commissioned  or funded by the LA) |  |
| Was the count carried out in accordance with the 2024 guidance and the rough sleeping definition?  Please note any issues and/or examples of good practice. |  |
| Were there any safety concerns? |  |
| Are you aware of any sleep sites not being visited during the count?  Please give details. |  |

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| Please name the approach used in 2024.  Delete as appropriate. | **Count-based estimate** |
| Why did the LA decide to carry out a count-based estimate, as opposed to an evidence-based estimate? |  |
| Was this year’s chosen approach different to 2023?  Please note the reasons for any change. |  |
| How does this year compare with 2023?  i.e. increase / decrease / no change |  |
| Were there any services, such as night shelters, open during the night of the snapshot estimate? Were they funded by the Local Authority? |  |
| Approximately how many bed spaces?  How many bed spaces were occupied on the ‘typical’ night (if known)? |  |

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| Feedback from the Verifier to the Local Authority – any concerns or recommendations | **Verifier Feedback:**  **Project Manager Feedback:** |
| Homeless Link verification RAG rating. Delete as appropriate.  If Amber or Red, please note why. | **Red**  **Amber**  **Green** |