**Example Evidence-based estimate and**

**Evidence-based estimate, including a spotlight count**

**Verification Form  
Homeless Link Verifier use only**

1. This form should be completed and returned by the Homeless Link Verifier to Homeless Link’s Rough Sleeping Snapshot Estimate Project Coordinator on the day after the count: [verifiers@homelesslink.org.uk](mailto:verifiers@homelesslink.org.uk) The Project Coordinator will send it to the Local Authority after review.
2. Once the LA receives the final form from [verifiers@homelesslink.org.uk](mailto:verifiers@homelesslink.org.uk), the Local Authority Count Coordinator submits this verified single figure and demographic data to DLUHC using the DELTA online system by Friday 6th December 2024.
3. Verifiers should make detailed notes based on conversations with the Coordinator and/or observation of the estimate meeting, any local knowledge, and feedback from partners. Note any recommendations/concerns to help inform next year’s process/verification. Extend the form as needed.

|  |  |
| --- | --- |
| **Local Authority** |  |
| **Local Authority Lead Coordinator** |  |
| **Homeless Link Verifier** | Viv Griffiths |
| **Did the verifier attend the estimate meeting?** |  |
| **Was the estimate meeting online?** |  |
| **Date of typical night chosen for estimate** | The night of: November into the morning of: November |
| **Date of estimate meeting** |  |
| **Date of decision on snapshot figure** |  |
| **Did the estimate include a spotlight count?** | Yes/No |

|  |  |
| --- | --- |
| **Snapshot figure** |  |

|  |  |  |
| --- | --- | --- |
| **Demographic breakdown** | **Gender** | |
| Women |  |
| Men |  |
| Not known / prefer not to disclose |  |
|  | |
| **Age** | |
| Under-18 (add further detail below) |  |
| 18-25 |  |
| 26 and over |  |
| Not known / prefer not to disclose |  |
|  | |
| **Nationality** | |
| UK national |  |
| EU national (excluding UK) |  |
| Non-EU national |  |
| Not known / prefer not to disclose |  |

|  |  |
| --- | --- |
| If applicable, please note the reason(s) why demographic information was not known or disclosed |  |
| How many individuals rough sleeping identified as transgender? |  |
| What action has been taken to safeguard any under 18’s thought to be sleeping rough? |  |

|  |  |
| --- | --- |
| Did any activity, incidents or circumstances affect the ‘typical’ night chosen?  Please describe any issues. |  |
| Were there any issues related to COVID-19? |  |

|  |  |
| --- | --- |
| SPOTLIGHT COUNT  Time of the spotlight count  (start – finish) |  |
| Was Homeless Link’s guidance followed for the spotlight count? |  |
| Which agencies took part in the spotlight count? |  |
| Please note if an independent partner/s (someone not commissioned or funded by the LA in any way) took part? |  |

|  |  |
| --- | --- |
| List the agencies involved in the estimate meeting. |  |
| Who was the independent partner/s? (someone not commissioned or funded by the LA) |  |
| Did those taking part understand the definition of rough sleeping and the principle of the ‘single typical night?’ |  |
| Has the local authority gathered enough information in an appropriate format to exclude duplicates? |  |
| What evidence was used to confirm that individuals included in the estimate were rough sleeping on the ‘typical’ night? |  |

|  |  |
| --- | --- |
| Please name the approach used in 2024.  Delete as appropriate. | **Evidence-based estimate**  **Evidence-based estimate including a spotlight count** |
| Why did the LA decide to carry out the chosen approach this year, as opposed to a count-based estimate? |  |
| Was this year’s chosen approach different to 2023?  Please note the reasons for any change. |  |
| How does this year compare with 2023?  i.e. increase / decrease / no change |  |
| Were there any services, such as night shelters, open during the night of the snapshot estimate? Were they funded by the Local Authority? |  |
| Approximately how many bed spaces?  How many bed spaces were occupied on the ‘typical’ night (if known)? |  |

|  |  |
| --- | --- |
| Feedback from the Verifier to the Local Authority – any concerns or recommendations | **Verifier / Project Manager Feedback:** |
| Homeless Link verification RAG rating. Delete as appropriate.  If Amber or Red, please note why. | **Green**  **Amber**  **Red** |